

## NEW ZEALAND SECONDARY SCHOOLS ROAD RELAY FESTIVAL EVENT INFORMATION & RULES

The following information outlines the competition rules for the NZSSAA ROAD RELAYS FESTIVAL

- **Day 1: INTER-SCHOOLS ROAD RELAYS EVENT – Thursday 5<sup>th</sup> September**
- **Day 2: INTERPROVINCIAL REGIONAL ROAD RELAYS EVENT – Friday 6<sup>th</sup> September**

The following are the rules and procedures for both events

### AGES and DIVISIONS

All grades are the same for both the Individual Inter Schools Relays and the Interprovincial Relays.

The grade divisions will be Year 9, Junior and Senior. Each age division there will be a Mixed, Girls and Boys teams' competition. Separate Para events will be held for all above grades too.

Mixed teams must include at least two girls in the four team members.

In the inaugural year for Mixed relay the running order required is that one boy must run a long leg and one girl run a long leg. [i.e. Leg 1 & 3]

Age divisions eligibility are

**Year 9 Only:** Have turned 13 and U15 years as at 31 December in the year of the event.

**Juniors:** Have turned 13 and U16 years as at 31 December in the year of the event.

**Junior Para:** Have turned 13 and **U17** years as at 31 December in the year of the event.

**Seniors/Para:** U20 years as at 31 December in the year of the event.  
(ORS funded Para Athletes Under 22)

*Any athlete can run 'up' a grade - e. g. A Y9 girl may compete in a junior or senior relay team be it in the girls or mixed grades.*

### PROGRAMME OF EVENTS

#### Wednesday Evening 4<sup>th</sup> September – Tournament Week Welcome Dinner

The **New Zealand Sport Collective** and **NZMA** kindly sponsor and will host two Welcome dinners for all rangatahi in sports teams to Tamaki Makaurau during Winter Tournament week to come together and listen to a panel of sporting legends and share some kai.

Full details are available [HERE](#)

**Dinner Two** is Wednesday 4<sup>th</sup>, 6.00pm – 8.00pm, NZMA Sylvia Park Campus, 56/60 Carbine Road, Mt Wellington, Auckland 1060. **To Book your school's group tickets email NOW** [Lucie@waddell.nz](mailto:Lucie@waddell.nz)

#### Thursday 5<sup>th</sup> September

##### 10:30am – 12:30pm

- Course open for inspection and a light jog. Schools are asked to not arrive before 10:30am please.
- Managers Packs will be available in the TIC Hub, located near the Changeover Zone.
- Packs will only be issued to team managers and not individual athletes.
- As there is no Manager's meeting, any technical questions should be asked at the TIC Hub.

**Race starts will be determined by the Race Director after entries are received and there may be progressive start times within each division**

**1.00pm Boy's Race Starts** – Final start times to be determined

Provisional:      1.00 pm Senior Boys                      1.01pm Junior Boys                      1.02 pm Year 9 Boys  
*Para Boys teams will race at this time as appropriate*

##### 1.35 pm Mixed Race Starts

Depending on entry numbers race start times will be similar to Boys

**Running Order** must be as follows so that each gender runs a short and long leg

- a. Boy/Girl/Girl/Boy **OR**
- b. Girl/Boy/ Boy/ Girl

*Para Mixed teams will race at this time as appropriate*

## NEW ZEALAND SECONDARY SCHOOLS ROAD RELAY FESTIVAL EVENT INFORMATION & RULES

### 2.10pm Girls Race Starts

Depending on entry numbers race start times will be like Boys

*Para Girls teams will race at these time as appropriate*

### COURSE, TEAMS and DISTANCES

The event shall comprise of four athletes each completing over an approx. distance of between 2.4km and 2.6km each on an out and back course with the four legs totalling approx. 10km overall for the team.

In 2024 there will be two courses with the changeover being at a central hub

- **North Course - Leg # 1 and Leg # 3** will be an approx. 2.6km leg
- **South Course - Leg # 2 and Leg # 4** will be an approx. 2.4km leg

The course will be the same for both Inter Schools and Interprovincial Relay Events

### FEES

#### NZSSAA Affiliation Fee:

Affiliation with New Zealand Secondary Schools Athletic Association is invoiced as part of the entry process for the Championships if your school has not previously paid your 2024 affiliation fee to NZSSAA. This is required at the cost of \$55.00.

#### Relay Team Entry Fees:

The fee for each Individual School relay team for the Interschool competition will be **\$80.00/team** (\$20.00/athlete)

Entry through a school team makes all athlete eligible for the interprovincial team without entry cost.

Your entries are complete when you have chosen a payment option, produced an invoice and paid.

There are two options for payment:

By School or personal credit card **OR** Direct crediting the NZSSAA bank account: **12-3150-0174691-00.**

When payment has been received and receipted, a copy of the school's receipt is available in the payment section of online entries to print off if required.

#### PLEASE NOTE:

Additional entries can be added until entries close even though you may have already generated an invoice or paid. Enter your additional athletes and pay for them accordingly.

Entries will appear in the public Received Entries List but will show as unpaid until payment has been receipted.

All Entry enquiries are to be by email only to [oe@nzssaa.org.nz](mailto:oe@nzssaa.org.nz)

### ENTRY PROCEDURES

#### Principals Authority

To gain access to the entry forms in your school's portal, the person responsible will need to type in the Username and then the Password for your school/kura. These must be kept secure. By passing this information to that person we will deem that the Principal has given their authority to make the entries from their school/kura and confirms the athletes meet all eligibility requirements.

To enter your school's athletes, go to the NZSSAA website <https://www.nzssaa.org.nz/> and click on online event entries link

<https://entries.co.nz/o/nzssrr2024/>

- A login prompt will be presented to your browser
- Enter your assigned username and password to proceed into the system.
- Please fill in your school information first before completing your entries.
- *If you do not have your school's username and password, check with your school Principal, who should be holding a copy. If you still cannot access the site, then email ([oe@nzssaa.org.nz](mailto:oe@nzssaa.org.nz)) for the information.*

#### Individual Schools



## NEW ZEALAND SECONDARY SCHOOLS ROAD RELAY FESTIVAL EVENT INFORMATION & RULES

All individual schools must enter their teams via the NZSSAA Entry platform at the link provided using the entry Procedures for Team Managers/Sports Coordinators as follows:

### Individual Schools

- Entries open online on prior to Wednesday 24 July 2024
- Entries close online at midnight on Thursday 29 August 2024  
**Please DO NOT be LATE with your entries.**
- From 29 August, any additional entries are added only with the approval of the online entries' administrator.
- **LATE Team** entries are to be emailed to [oe@nzssaa.org.nz](mailto:oe@nzssaa.org.nz) and there will be a charge of **\$10.00** per team and added to the school's online entries account (\$90.00 per team)

### School Team Managers

- **Wednesday 4th September 5.00pm:**  
*Final team name changes to entry of teams online by School Team Managers to close.*
- **Thursday 5 September from 10.30am:**  
*Team managers should collect their school team race pack from the event TIC on race day*  
Last minute change forms. These are to be handed to the Relay Event Coordinator at the Information/Help Desk no later than 30 minutes before the first race and 30 minutes before the start of the next 2 races
- Race numbers and safety pins (to be worn front and back).
- Please note ALL relay race numbers with their pins attached MUST be returned after each athlete completes their leg of the relay. It is intended that these numbers will be used for future events.

### Interprovincial Team Managers

All Interprovincial teams must enter their teams via the NZSSAA Entry platform at the link provided to the regional team's coordinators in the same manner as for the NZSS Cross Country Relay.

- **Monday 2 September 5.00pm:**  
*Regional Team managers to complete initial team lists using the NZSSAA online entry system*
- **Thursday 5th September from 2:30 pm:**  
*Regional team managers to collect their regions race pack from the event TIC*
- **Thursday evening 7.00pm:**  
Final changes to online from regional managers but with the ability to make hopefully limited paper changes Friday morning by 9.00am
- **Friday 6th September:**  
The pickup and return of team packs pre & post event is possible for the TIC

### ATHLETE & TEAM ELIGIBILITY

Athletes competing in the relay need to be bona fide enrolled students in the school team they are representing.

- ✓ **Mixed Relays:** Teams are to be made up of 2 boys and 2 girls from a single coeducational school. Single gender schools may apply to the NZSSAA Events Coordinator for entry to join with another single gender school provided both school rolls are under 250 pupils each and the schools are from the same locality.

## NEW ZEALAND SECONDARY SCHOOLS ROAD RELAY FESTIVAL INFORMATION & EVENT RULES

- ✓ Athletes who have entered and competed in their individual schools' team in the Thursday Interschool Relay events are all eligible to compete for their Interprovincial teams. Where, the opportunity exists, an athlete must first represent their own region either in their own or an older age group.
- ✓ Athletes from smaller provinces may run in another neighbouring regions team if their own region is not entering a team in their grade and they cannot be used in an older team.  
However, this team will not be eligible to receive awards unless the combination of regions has been approved by NZSSAA. The NZSSAA relays coordinator should be made aware of any teams using athletes from outside of their own region.
- ✓ Regions can enter multiple teams in any grade (i.e. A Team, B team, C Team, D Team etc) although only the top finishing team will be eligible to receive awards.
- ✓ Every endeavour will be made for All teams to have their time and placing recorded in the official results.
- ✓ No athlete can compete more than once on Day two.
- ✓ Teams that don't have the required number of runners should just run until all their runners have had one turn each or one athlete runs two legs consecutively.
- ✓ If an athlete is unable to compete on the Thursday, their Relay Team Manager must request a dispensation from the NZSSAA Entry Co-Ordinator to allow them to compete. This would only be approved in exceptional circumstances as the intent is that all athletes will compete on Day one [Thursday] for their school before again competing on Friday for the region.

### REGIONS for INTERPROVINCIAL EVENT:

➤ Northland/North Harbour	➤ Whanganui	➤ Tasman
➤ Auckland	➤ East Coast North Island	➤ Canterbury
➤ Counties Manukau	➤ Manawatu	➤ Aoraki
➤ Waikato BOP	➤ Wairarapa	➤ Otago
➤ Taranaki	➤ Wellington	➤ Southland

Participation in these Championships is open to any student Year 9 or above, who attends a New Zealand Secondary School or Home School affiliated to the Home Educators Student Sports Association (HESSA). Year 7 and 8 students are not eligible to compete.

School Sport NZ Eligibility and Regulations apply for this event. The regulations are available at <https://www.schoolsportnz.org.nz/Sport-1/Events/eligibility-regulations-1>

It is recommended that Regional Team Managers appoint a separate Assistant Team Manager for each of your teams who can then look after that team's singlets, numbers and timing chips/bibs and record lap times encase there are timing issues.

### UNIFORM

**DAY 1. Inter Schools Relay** – Athletes need to compete in their individual school uniform.

**Day 2. Inter Provincial Relay** - Athletes need to compete in a regional/provincial uniform.

### IDENTIFICATION BIBS OF AGE GRADES

A race bib number is required to be used to help with the identification of the different age groups.

The number needs to be attached to the front and back of an athlete's singlet and will display the team number/region and the age group of the athlete.

*See separate document for an explanation of the race numbers and how to identify the teams*

### AWARDS

Awards will be awarded approximately 10 -15 minutes after each event to the first three placed teams in each division.

We ask team mangers to co-operate with the Awards ceremonies.

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### TEAM RELAY CHANGE FORMS

**School/Region:** \_\_\_\_\_ Team (A, B etc) \_\_\_\_\_

Grade:      Girls Y9          Girls Junior          Girls Senior  
               Boys Y9          Boys Junior          Boys Senior  
               Mixed Y9        Mixed Junior        Mixed Senior

Para    (circle Para as well as the grade above if your team is a Para team).

Running Order	Athletes First name, Surname
<b>1</b>	
<b>2</b>	
<b>3</b>	
<b>4</b>	

Team manager Name: \_\_\_\_\_

Team manager Signature: \_\_\_\_\_

Mobile phone number: \_\_\_\_\_

**School/Region:** \_\_\_\_\_ Team (A, B etc) \_\_\_\_\_

Grade:      Girls Y9          Girls Junior          Girls Senior  
               Boys Y9          Boys Junior          Boys Senior  
               Mixed Y9        Mixed Junior        Mixed Senior

Para    (circle Para as well as the grade above if your team is a Para team).

Running Order	Athletes First name, Surname
<b>1</b>	
<b>2</b>	
<b>3</b>	
<b>4</b>	

Team manager Name: \_\_\_\_\_

Team manager Signature: \_\_\_\_\_

Mobile phone number: \_\_\_\_\_