



**NEW ZEALAND SECONDARY SCHOOLS  
TRACK, FIELD & ROAD RACE CHAMPIONSHIPS**  
*TET STADIUM, JUBILEE PARK*  
*INGLEWOOD*  
*9,10,11 December 2022*

**NEWSLETTER #2**

3 October 2022

*Nau mai, haere mai, tena koutou, tena koutou, tena koutou katoa. Welcome to the second newsletter for the 2022 New Zealand Secondary Schools Track, Field and Road Championships.*

The Local Organising Committee (LOC) wish to confirm that the NZSSAA Track & Field Championships are to be held over two and a half days, commencing on **Friday 9 December 2022 at 12.00 noon** at **TET Stadium, Jubilee Park, Inglewood** and being completed at approximately **5.30pm on Sunday 11 December**. The Road Race Championships will be held in the vicinity of **Karo Park, Inglewood on Sunday from 8.00am - 11.00am**

An **online Managers Meeting** for those who would like to take part will begin at **7.00pm on Thursday 8 December**. **The link for this inaugural initiative will be emailed to the team managers of all schools entered after entries close along with information on the running of the meeting.** Managers unable to participate in the online managers meeting will be able to have their questions answered at the **Technical Information Centre (TIC)** throughout the championships. Below is everything you need to know at this stage for the event:

**TIMELINE**

- **3 October** Newsletter #2 available on NZSSAA website and Facebook pages.
- **17 October** Online entries open on NZSSAA website. **Current entries** will be posted on NZSSAA website as received. **Unpaid** will appear beside each athlete's name until payment is received and receipted.
- **21 November** Entries close. Late entries accepted for an additional \$10 per athlete providing space is available in desired event/s until **7 December**.
- **11 November** Para Classification documents submitted.
- **28 November** Newsletter #3 available on NZSSAA website and Facebook pages.
- **6 December** Online scratchings close at 11.59 pm. Thereafter scratchings need to be done through the **Technical Information Centre (TIC)** 90minutes prior to the scheduled time of the event.
- **8 December 4pm - 6pm** Managers packs available at the **TIC** and from **9 am 9 December onwards as required**.
- **9 December 10:00am** NZSSAA AGM upstairs in the Events Centre in the TET Stadium.
- **9-11 December** Track and Field Championships at TET Stadium.
- **11 December** Road Race Championships at Karo Park.

**AGE GROUPS**

- All athletes must have turned 13 prior to 31 December 2022
- Junior - Under 16 as at 31 December 2022 (born on or after 1 January 2007)
- Senior - Under 20 as at 31 December 2022 (born between 1 January 2003 and 31 December 2006)
- Year 9 Road Race only - Runners must be in Year 9 and under 15 as at 31 December 2022 (born on or after 1 January 2008). A runner can compete in the Year 9 race once only.





- Para Athletes - Junior – Under 17 (born on or after 1 January 2006). Senior as above except the senior age for ORS funded students is under 22 on 31 December 2022. Contact [oe@nzssaa.org.nz](mailto:oe@nzssaa.org.nz) to enter over 20 years of age athletes.

### Changes to the Guideline Programme

The order of the short hurdles on Saturday morning will be changed to begin with the Junior Girls 80m Hurdle heats at 9.00am followed by the Senior Girls, Junior Boys and Senior Boys. The start of the Junior Girls High Jump will be at 9.30am to allow the competitors in both of these events to avoid a clash of times and any Senior Boys in both the hurdles and Long Jump will be placed in Long Jump Pool B for qualifying.

Depending on the number of entries in the short hurdles we may consider running the 800m finals on Sunday before the 200m semis in order to provide longer recovery time for the sprinters between the 100m and 200m semi finals.

### Inglewood Online Entries Information

All entries must be made online on the NZSSAA website on or before **Monday 21 November at 11.59 pm**. The website will be open for entries from **17 October**. The person in charge of a school's entries will need the school's login details held either by the Principal or the possibly the Sports Coordinator. If the login details are not available please email [oe@nzssaa.org.nz](mailto:oe@nzssaa.org.nz) to request them.

### NZSSAA Affiliation

The Association collects school affiliation fees with entries. Those that have paid when entering the Cross Country in Nelson will be credited with that payment and the \$55 should not appear on your invoice.

### Entry fees

The entry fees payable per athlete for track and field and/or road race are as follows:

- \$22.00 One or two events (including the road race)
- \$30.00 Three or more events
- \$10.00 Relay competitors only

**Do not be late with your entries.** After November 21 further entries will only be added with the approval of the online entries administrator. Late entries will only be accepted **if there has been a genuine error or accepted reason** and if they do not create an extra heat or round or if field event numbers are low enough to allow the event to be completed in the allocated time. There will be a charge of \$10 per late entry and they need to be emailed to [oe@nzssaa.org.nz](mailto:oe@nzssaa.org.nz). **No late entries will be accepted after 12 noon on Wednesday 7 December.**





**Entries are to be submitted online. Please follow the instructions below.**

1	Visit <a href="http://entries.co.nz/o/nzsstfr2022/">http://entries.co.nz/o/nzsstfr2022/</a> under Entry Procedures. This can be found on the home page or by selecting Competitions and then the current championships.
2	A login prompt will be presented to your browser.
3	Enter your assigned username and password to proceed into the system.

***Please remember to fill in your school information first (including a cell phone number for the manager so that they can be contacted at the championships) and the declaration tick box.***

The person responsible for entries confirms the athletes have been informed that their age, gender and school will be in the results held on the NZSSAA website after the championships and therefore, available on the internet in the future unless the athletes individually request their removal after 3 months. The athletes have also given their permission:

To NZSSAA to use photographs taken of them by the championship's official photographer for appropriate publicity and information eg in newspapers, programmes and on the NZSSAA website and Facebook pages.

To NZSSAA to allow livestreaming of them competing in their event. This will be done in compliance with the NZ Sport Collective Broadcasting Charter adopted by Athletics NZ (the National Sports Organization for Athletics) and NZSSAA (see <https://nzsportcollective.co.nz/wp-content/uploads/2020/11/CHARTER-ON-THE-BROADCAST-AND-SPONSORSHIP-OF-SECONDARY-SCHOOL-SPORT.pdf>)

*Go to the **Athletes** section. There will be a list of athletes that have been entered by your school previously unless this is the first time your school has entered. Select their names or add an athlete if they are a new athlete and complete the details in the entries window that appears including name, birthdate, gender, Athletics NZ registration status (Please complete this section accurately as we are wanting to know the number of registered athletes taking part) and Para Classification if you are entering a Para Athlete (see separate document about Para Athlete Classification).*

*Each school can enter 1 athlete per event without reference to the standards and up to 3 athletes per event (4 in the 100m and 400 metres if entering teams in the 4x100m and 4x400 relays. Enter the relay first for this option to apply). When entering more than 1 athlete the standards (see separate document), which should be regarded more as guidelines rather than standards, apply and, in order to enter the athletes, performances that equal or better the standards must be entered even if an athlete is yet to achieve that performance. If a school wishes to enter 4 athletes in the same event (except in the relays exception above) the request needs to be emailed to [oe@nzssaa.org.nz](mailto:oe@nzssaa.org.nz) with evidence that all have equalled or bettered the standard.*

*Once entered and saved the entered athletes and relay teams appear in the **Current Entries** section. By selecting the athlete they can be corrected or scratched from a single event by*





selecting **clear** beside that event or selecting **remove** beside their name if they are scratching from all their events.

Go to the **Payment** section. **Your entries are complete when you have chosen a payment option, produced an invoice (you can print this off for your accounts department) and have paid.** There are two options for payment. The first is by **school or personal credit card**. The second is by direct crediting the **NZSSAA Entries** bank account **12-3150-0174691-00**.

Please note that you can add additional entries yourself up until entries close even though you may have already generated an invoice or paid. Enter your additional athletes, generate another invoice and pay for them accordingly.

Please note: Athletes will appear in the confirmed entries list on the website and will be able to compete but will have **unpaid** beside their names until entry fees have been receipted.

Entry enquiries are to be by email only to [oe@nzssaa.org.nz](mailto:oe@nzssaa.org.nz) please.

## Scratchings

We are continuing a change in the closing time for scratchings from single events this year. Previously, scratchings for single events had to be done in online entries by midnight on the Tuesday immediately before the championships. After that date any scratchings received were considered as scratchings from all events.

We will now accept scratchings on the forms available at the **Technical Information Centre** up to **ninety minutes** prior to the **start time of the event**. Any scratching applied for after the ninety minute deadline will be considered a scratching from all other events the athlete is entered in unless permission is granted to continue in them by application to the Technical Delegate.

We would very much appreciate scratchings either from single events or from the championships completely as soon as the decision has been made please and preferably by **Tuesday 6 December** by 11.59pm so that the fields are as accurate as possible when we import the information into the results system to determine the heats required and the numbers taking part in field events.

Scratching an athlete in the online entries system is easy. The person managing entries for the school should **login** and go to **current entries**. To scratch a athlete from the entire meeting select **Remove** to the right of the athletes name. To scratch an athlete from a single event/s select the athletes name to open up their entry information window and select **clear** to the left of the event/s they wish to scratch from. The online entries system will not be available for this process after Tuesday 6 December and scratchings will have to be made at the Technical Information Centre when the athlete/s arrive at the venue.

**NB:** Scratchings are not required for the Road Race unless the team manager plans to substitute a replacement runner. This can be done right up to the time of the race using the scratchings/replacements form provided to managers.





## ROAD RACE

The Road Race will be held in the vicinity of Karo Park, Inglewood. Parking is available for team vans in the streets surrounding the course. If other alternatives arise this will be communicated in due course.

### Programme

8.00 am	3000 m	Y9 G
8.20 am	3000 m	Y9 B
8.40 am	4000 m	JG/PG
9.05 am	4000 m	JB/PB
9.30 am	4000 m	SG
9.55 am	6000 m	SB

Maps of course can be found at <https://nzssaa.org.nz/>

## PARA ATHLETE INFORMATION

Information concerning Para Athlete classification will be posted separately on the NZSSAA website. This will include the provisional classification forms to be filled out for all athletes intending to enter the championships. Please complete these as soon as possible and email them to Rebecca Foulsham <rebecca@athletics.org.nz> by **11 November**.

## MERCHANDISE

We will be posting a flyer on the NZSSAA website shortly featuring apparel for purchase through SAS Sport. The apparel offered will be short and long-sleeved T Shirts, hoodies and rugby tops.

## NZSSAA ANNUAL GENERAL MEETING

The AGM will be held in the TET Stadium Pavilion (upstairs) for those able to attend at **10:00 am** on Friday 9 December. All affiliated schools are welcome and are encouraged to have their representative attend. The Principal's emailed authorisation to be a voting delegate of the school being represented is to be emailed to the Secretary Ange Russek [angelar@stpeters.school.nz](mailto:angelar@stpeters.school.nz) prior to the AGM. A delegate may only represent one school. Please submit any Notices of Motion concerning changes to the constitution or competition rules, nominations for Executive positions and recognition of **service to secondary school athletics** for approximately 20 years or more to the Secretary Ange Russek [angelar@stpeters.school.nz](mailto:angelar@stpeters.school.nz) by **1 November**.

**Service award** nominations should be accompanied by a brief citation covering the nominated persons service to their school/s athletics community. It is perfectly acceptable for people to nominate themselves for this recognition.

Nō reira tena koutou, tena koutou, tena koutou katoa.

Jason Cressingham  
LOC Convenor

