



COVID-19 Safety Plan

Use this form to document your thinking about how you and others will keep safe at your activity during the COVID-19 pandemic and operating within the Covid Protection Framework (CPF). Provide as much information in response to each question as possible. This information will help those working, volunteering, or attending your activity to know exactly what to do and what to expect.

The COVID-19 pandemic is an evolving situation – review your plan regularly and make changes as required. There is guidance on what to think about when working under the CPF: <http://www.worksafe.govt.nz/> and [COVID-19 Protection Framework | Sport New Zealand - Ihi Aotearoa \(sportnz.org.nz\)](https://www.sportnz.org.nz/)

Please submit this document along with your Health and Safety plan for your event no later than 6 weeks prior to the start date of your event

Activity details

Activity Name: New Zealand Secondary Schools Cross Country Championships 2022

Is your activity an event or gathering? The activity is an event

Date completed: 10 May 2022

Revision date: (To be updated in accordance with GOVT regulations) 12 June 2022

Venues utilised for the New Zealand Secondary Schools Cross Country Championships consist of one outdoor and two indoor venues. The outdoor area utilises the south-western area of the Saxton Field Sports Complex, Stoke, Nelson. The indoor facilities consist of the Saxton Pavilion, which will be used as the information hub throughout the event and the Assembly Hall at Nelson College for the Awards Ceremony on Saturday afternoon. In completing this Covid 19 Safety Plan, we will be regularly giving specific safety details for each venue.

	DESCRIBE WHAT YOU WILL DO:	WHO IS RESPONSIBLE
<p>How will you manage the risks of operating your activity under the CPF at Orange?</p>	<p>Pre-Activity: Consider communications with stakeholders e.g., schools, venues, contractors (caterers etc.), cancellation timelines and refund policies.</p> <p>NZSSAA will, if necessary, update Schools if the New Zealand Government changes from the current Orange Traffic Light framework. They will also make decisions in the event of cancellations including refund policies.</p> <p>NZSSAA will, on their website and by other communications, set out the New Zealand Government framework to ensure that all schools participating adhere to the government recommendations.</p> <p>The LOC will communicate with the other major stakeholders including Nelson City Council, Nelson Regional Development Agency, New Zealand Community Trust and Sport Tasman and Nelson College should there be a change in the Covid-19 framework which negatively impacts on the event. The LOC will also communicate with other contractors who are to be involved with the event. Contractors have already been advised by the LOC, if the event is cancelled due to Covid-19, any deposits made for their services will be refunded.</p> <p>During Activity: Consider signage, separate entry and exits</p> <p>Schools will have been notified of the Covid 19 protocols required at the event</p>	<p>Vern Mardon</p>

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	<p>Saxton Field As the venue is open-air, there is no need to take any specific precautions other than to encourage everyone to carry out good health behaviour.</p> <p>Saxton Pavilion This will be the information hub for the three days from 17-19 June 2022. As people will be coming and going into the pavilion over that period, not only will we expect good health behaviour but also will encourage the use of facemasks while in the building.</p> <p>Nelson College Assembly Hall As there could be up to 500 people gathering for the award ceremony, not only will we expect good health behaviour, but very strongly encourage attendees to use facemasks while in the Assembly Hall.</p> <p>Post Activity: <i>Consider feedback from participants and schools</i></p> <p>We anticipate that NZSSAA will be surveying schools to obtain their feedback relating to our Covid 19 protocols. The LOC is also expected to provide a report to NZSSAA following the event. This report will include a Covid 19 section.</p>	
<p>How will you ensure all workers, volunteers, and attendees are able to keep themselves safe from exposure to Covid 19</p>	<p>Vaccination Passports Vaccination passports are no longer required and therefore will not be requested.</p> <p>Hygiene</p> <p>Outdoor Venue Hand sanitiser and disinfectant spray will be provided at tables utilised at the start finish line by officials and volunteers. Hand sanitiser and disinfectant spray will also be provided in the event marquees adjacent to the start-finish area. Hand sanitiser hand washing facilities will also be provided in each of the portaloos situated in the field adjacent to the start finish area. Regular inspection will be made of the portaloos to ensure they remain clean and hygienic throughout the event.</p> <p>Indoor Venues Hand sanitiser and hand washing facilities will be provided in the toilets and changing rooms in Saxton Pavilion. Regular inspection of the changing rooms and toilets will be made to ensure they remain clean and hygienic throughout the event. Sanitiser will be provided at the entrance /exit of the Pavilion lounge. Hand sanitiser and disinfectant spray will be provided at tables utilised in the Pavilion lounge. Hand sanitiser will be provided at the entrance exit of the Nelson College Assembly Hall which will be used to conduct the Awards Ceremony. All reasonable precautions will be taken to reduce the possibility of Covid 19 being spread in these areas.</p> <p>Other Hygiene Procedures As part of the good health behaviour that we will be encouraging we will ensure that: Spitting prior to, during, and following racing is absolutely prohibited All equipment used by athletes, including water bottles, should not be shared While it is up to each individual, we encourage alternative methods of contact from hugging, handshaking and high-fives.</p> <p>Contact Tracing As contact tracing is no longer required, there will be no facility available to record your attendance at any of the venues.</p> <p>RAT Testing Kits Nelson College will be providing the Event with RAT Testing Kits if or when they are needed. RAT Testing Kits will be available from the Information/Help Desk for Managers of school teams. Please note, anyone suspected of being positive to Covid 19 must not seek the test kit themselves but stay well clear of the event.</p>	<p>Vern Mardon</p>

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	<p>Spectators Spectators at the event will be encouraged to maintain Covid 19 good health behaviour throughout the event.</p>	
<p>How will you manage an exposure or suspected exposure to Covid 19?</p>	<p><i>Consider - Isolation procedures, clean down procedures contacting Healthline</i></p> <p>Schools will be required to monitor for their team's health and with unwell participants staying away. Confirmed cases and Close Contacts (as per Government definition) will be required to exit the event immediately. The team management is required to contact Healthline</p> <p>Officials showing symptoms must be immediately RAT tested and stay away while symptomatic. If there is a confirmed case, all officials are to be RAT tested and closely monitored</p> <p>If there is an outbreak (multiple cases), the Meeting Manager, NZSSAA Representative or LOC Chair must immediately inform Healthline that a problem has become apparent and to communicate appropriately with all participants through social media and signage. The Event Organisers will also ensure that all Covid 19 protocols are met including deep cleansing of all the venues involved.</p>	<p>Tony Rogers Jeni Thornborough Vern Mardon</p>
<p>How will you check to see if she will work processes and risk controls are effective?</p>	<p><i>Consider adapting plans to find better/easier way to do things</i></p> <p>We will work closely with NZSSAA and Sport Tasman to ensure we maintain best practice regarding the management of the Covid 19 risk. We will monitor the Covid 19 environment leading up to the meeting and make any appropriate changes if they are needed.</p>	<p>Vern Mardon</p>
<p>Notes</p>		